This is a sample syllabus for ANT2000. Students should reference the section syllabus provided at the beginning of the semester for specifics regarding assignments and grade assignments.
ANT 2000-xxxx Introduction to Anthropology  
Spring 2023, Course xx  
Class Meets: (time) & (location)

Instructor:  
Office:  
Office phone:  
e-mail:  
Office hours:  
Class Assistant:  
e-mail:  
Office Hours: by appt.

i>Clicker questions begin: Tues. Jan. 24  
eHRAF Partner Introduction: on or before Tues. Jan 24  
Honorlock Class Rules Quiz: on or before Sat. Jan. 28  
eHRAF Partner Review of First Deposit: on or before Sat. Feb. 4  
eHRAF First Deposit: deposited on or before Tues. Feb. 7  
Honorlock Mid-Term Exam: Tues. March 7  
eHRAF Partner Review of Final Report: on or before Fri. March 24  
eHRAF Final Report: deposited on or before Tues. March 28  
Honorlock Final Exam: Thurs. May 4 12:30-2:30 PM

DESCRIPTION: Anthropology is a discipline that includes both a cultural and a biological understanding of human nature. It examines and records the great variety of human cultural expression. It identifies those features of human nature which make cultural diversity both possible and inevitable. This course will examine what it means to be human with the holistic perspective and the comparative methodology that make anthropology distinctive.

OBJECTIVES: Students will demonstrate the ability to:
  1. Describe the four subdisciplines of anthropology and the range of inquiries conducted by anthropologists. Describe how anthropology includes scholarship that qualifies it as a social science, a natural science and a humanity.
  2. Know the traits found in modern humans that indicate we are part of the natural world. Identify fossil and archaeological evidence that demonstrate the emergence of traits found only in humans and human ancestors.
  3. Explain the nature of human culture and describe how our symbolic ability distinguishes and empowers humans (but also makes us vulnerable to misconceptions like “race”)
  4. Present evidence of cultural expression in fields as diverse as subsistence, artifacts, family life, gender, religion, and language.
  5. Describe how changes in technology, communication and social relationship have big consequences for what it means to be human on a 21st century planet earth.

STUDENT REQUIREMENTS:
  1. In-person attendance at every class meeting (a sacred duty)
  2. Readings as assigned
  3. i>Clicker purchase and registration by Tues. Jan. 24
  4. eHRAF Partnership first contact by Tues. Jan. 24
  5. Timely response to message/e-mail from your eHRAF Partner (non-responders lose credit)
  6. eHRAF First Deposit (1/3 report) one topic/one culture Tues. Feb. 7
  7. Mid-Term Exam on Tues. March 7
  8. eHRAF Final Report deposited in Canvas by Tues. March 28
  9. Final Exam: Tues. May 2 7:30-9:30 AM
TOPICS: The following is an approximate guide to the topic sequence. Check the daily PowerPoint for reading assignments.

- What is anthropology? Anthropology and its subfields. Is anthropology a science?
- Species and evolution. How did humans and other species originate?
- What is a human? Traits that distinguish humans
- The fossil record for human evolution
- Culture and culture change
- Subsistence: Getting food, eating it and passing it around
- Social Organization: Arranging our families and organizing our people
- Language and communication: Sharing what we need to know
- Religion and law: The maintenance of order
- Anthropology in today’s world: Problems and contributions


OFFICE OF DISTANT LEARNING (ODL) TECHNICAL SUPPORT (Canvas): FSU is fortunate to have a strong online support system in place. Canvas Support is available by phone at (850) 644-8004, Mon.-Fri., 8:00 AM to 5:00 PM. Alternatively, you can submit a written request by navigating to the following website (https://support.canvas.fsu.edu/home/) and clicking on the “Submit Ticket” icon in the northeast corner. The staff who provide these services are not only competent, they are patient and reassuring. If you are new to FSU, you will be surprised at how effective it is to talk to a knowledgeable person.

CLASS COMMUNICATION: It is the job of every student to check their FSU e-mail account daily. Class announcements posted on Canvas will automatically be sent to your FSU e-mail account.

When sending a query to the instructor, you must sign in to your FSU webmail account and address your communication to (email). If you write to me using any other server (e.g. Gmail or Yahoo), I am unable to respond since I cannot verify that you are the student registered in my class. This rule protects your privacy.

Use the FSU e-mail system for all written communication with the instructor. Avoid using the Canvas messaging system which does not have good management tools for large amounts of correspondence. You may use both systems, but the FSU Webmail system is the one that will elicit a much quicker response and keep your instructor happy.

When the grading of your eHRAF First Deposit or Final Report are completed, you can use the Canvas messaging system to ask questions of the person who graded your report. You can also use Canvas messaging to contact your classmates.

POWERPOINTS ON CANVAS: This is a web-assisted class. All PowerPoints will be posted on Canvas as soon as possible after the class meeting it accompanies (usually no later than 6:00 PM). Each posted PowerPoint accurately reflects the exact material presented on that day. Although PowerPoints are not a substitute for good class notes, they do provide important visual enhancement and can be used to amplify or correct your notes. Reviewing both personal notes and PowerPoints on a daily basis will enhance your understanding and long-term memory of material presented in class. It will also remind you to ask questions about something that is not
clear at the next class meeting. Also note that the first slide of every PowerPoint contains important announcements and assignment updates.

**i>CLICKER:** ANT 2000 will use FSU’s preferred classroom management system called i>Clicker. This requires each student to purchase/possess an i>Clicker+ or iClicker 2, register it and be ready to use it by Tues. Jan 24. i>Clicker is available from the FSU Bookstore as well as from online sources. From Jan 24 forward, every class day will include an opportunity to earn Attendance and Participation points using i>Clicker+.

All students are required to verify their daily i>Clicker grade in the Canvas Gradebook (to make sure that each day’s grade is properly recorded). Since i>Clicker grades are uploaded to Canvas at the same time as the daily PowerPoint, you can verify your daily i>Clicker grade when you review the daily PowerPoint in preparation for the next day’s new i>Clicker questions.

If you have missed a class due to illness or quarantine, notify our class assistant Erin von Scherrer (eev22a@fsu.edu). If your absence is excused, you will see a .99 as your iClicker grade for the day. In a personal Word document, keep a running tab of any absence with the reason for each absence in case there is any dispute about your attendance grade at the end of the semester.

In general, it is a good idea to prepare for the next day of classes by checking to make sure your i>Clicker is functional (no dead battery) and is in the carry case you will use. If your i>Clicker malfunctions or you forget your iClicker, you will have two chances to ask for a correction of your daily Attendance and Participation grade. You must do this in person at the beginning or the end of the class session to which it applies. Present our class assistant (or the instructor) with a hand-written document with your name, the class (ANT 2000), today’s date and your answers to the i>Clicker questions. This document must be accompanied by your FSU ID. Sending a document in e-mail will not qualify for a grade correction because it does not ensure that you were present in the classroom.

**SUCCESS FOR 2050 WITH DAILY ATTENDANCE & PARTICIPATION:**
Every student should commit to nurturing a brain that will function well in 2050, 2060 and beyond. 2050 will be a very different world than the one we live in now. A well-developed brain will have the cognitive skill to meet and succeed under the most difficult challenges in a way that a less developed brain may not.

A university education is a process of brain change. Processing classroom lectures and doing the required work will change the way your brain functions. Minimizing what you do reduces this change and therefore the benefit to you of a university education.

The Attendance and Participation requirement for ANT 2000 is designed to help you maximize your brain change. To receive full credit for daily Attendance and Participation, you must correctly answer two or more daily in-class questions using i>Clicker. The first question will be posted on the classroom screen at 9:45 AM and you will be able to view a countdown screen until the screen closes. The second question (or third of fourth) will immediately follow the first. In addition to these daily questions, an i>Clicker attendance check will take place on random days at the end of the class. If you are not present for the attendance check, you will not receive credit for answering the daily questions.

To get full credit for Attendance and Participation, you must be present at 9:45 AM and remain in your seat until class dismissal at 11:00 AM. Be sure to use the restroom before you come to
class. It is disruptive to have students get out of their seats before class dismissal (something you should do only in an emergency). If you have a medical condition that requires you to leave the classroom in the middle of class, please discuss your special circumstances with the instructor or our class assistant in advance of class.

In preparation for answering the daily iClicker questions, you are encouraged to review your notes and the posted PowerPoint (and Zoom) from the previous class lecture. By correctly answering the daily questions and participating in the end of class attendance check, a student can earn up to one point for each class day. There will be 23 days of i>Clicker questions. Your highest 20 days of i>Clicker grades will be used to compute your Attendance and Participation grade.

UNIVERSITY ATTENDANCE POLICY: Excused absences include documented illness, deaths in the family and other documented crises, call to active military duty or jury duty, religious holy days, and official University activities. These absences will be accommodated in a way that does not arbitrarily penalize students who have a valid excuse. Consideration will also be given to students whose dependent children experience serious illness.

USE A PERSONAL MS WORD DOCUMENT TO KEEP TRACK OF ANY ABSENCES: Note that any absence (excusable or not) decreases the value of any class that a student takes. You should make every effort to attend every class. If you do need to be absent, start an MS Word document with the date and reason for every absence clearly listed in a date sequence. Take a phone screenshot of any supporting documents (if available) and keep with your MS Word absence record.

As the semester proceeds, you can use the Canvas Gradebook to track your presence in class on any particular day or the number of excused absences (indicated by .99). At the end of the semester, excessive “Excused Absence” notations may require you to submit your personal attendance record for evaluation. Careful record keeping will ensure that you get full credit for Attendance and Participation.

Students experiencing extended or frequent absences (due to persistent medical problems, hospitalization, death in the family, long court proceeding, etc.) should contact the Department of Student Support and Transitions for Case Management Services at 850.644.9555. Your case manager can then contact all of your instructors on your behalf. Further information is available at https://dsst.fsu.edu/cms.

EXAMS: There is a Mid-Term Exam and a Final Exam. The Mid-Term Exam is on Tues. March 7. It will consist of 50 computer-graded questions and contributes 25% toward your final average. The Final Exam is a cumulative exam. It consists of 50 computer-graded questions and contributes 30% toward your final average. The Final Exam date has been set by the registrar as Tues. May 4, 7:30-9:30 AM. University policy prohibits students from taking the Final Exam at any time other than the date and time assigned by the registrar (who has scheduled final exams for 43,000 students).

HONORLOCK: FSU has contracted with Honorlock to proctor exams remotely. You will need a laptop with a webcam to take the Honorlock Practice Quiz, the ANT 2416 Class Rules Quiz, the Mid-Term Exam and the Final Exam. If you do not have a working computer with a webcam, you should contact the Department of Student Services and Transitions at 850-644-2428. Their website is https://dsst.fsu.edu/ You can learn more about Honorlock requirements
and procedures by visiting https://support.testing.fsu.edu/kb/article/1572-testing-rules-for-honorlock-exams/

**POLICY ON MAKE-UP EXAMS:** Only university-approved excuses with documentation can become the basis for a make-up exam. If you miss an exam, you must notify the instructor (EHP) within 24 hours of the exam date and time to be eligible for a makeup exam. If you miss an exam and no notification is provided within 24 hours, the exam grade will be zero. E-mail notification is preferred but a phone message at 850.644.8148 (which has 24-hour voicemail) can substitute when web access is not available. If you schedule a make-up and you fail to take your makeup exam, you forfeit the right to another make-up exam (unless you have a university-approved excuse for missing your make-up).

**eHRAF REPORTS:** Satisfactory completion of ANT 2000, qualifies students for Liberal Studies Diversity credit. To qualify for this designation, a class must include a single multicultural project which comprises 25% (or more) of your class grade. For ANT 2000, this project is a written report derived from Yale University’s Human Relations Area Files (HRAF) database of ethnographic materials.

eHRAF is the web-based version of the Human Relations Area Files. It comes in two versions. The Human Relations Area Files World Cultures is a collection of ethnographies that have been coded for specific topics. It has been available in a series of formats (paper, microfiche, CD, web) since 1949 and includes coding for ethnographies covering several hundred cultures, including 300+ cultures available in the web-based eHRAF World Cultures. The Human Relations Area Files Archaeology is a collection of information about cultures known through the archaeological record. First available in 1999, it has been building its collection exclusively as a web-based electronic database.

Every ANT 2000 student will construct an individual report derived from research using eHRAF World Cultures. Each student will choose one topic and two cultures to investigate. A topic is defined by the presence of an eHRAF OCM Code with a “subject description” (OCM = Outline of Cultural Materials). A culture is defined by a name, an OWC code and an eHRAF “culture summary” (OWC = Outline of World Cultures). The “Browse Topics” tab of eHRAF will provide ideas and codes for helping you to choose a topic and the “Browse Cultures” tab of eHRAF will provide culture names grouped by geographic area and access to culture summaries.

In Part 1 of the report, you will use about 1-2 pages of text to introduce the first culture. All of your information will be derived from the “Culture summary” information provided in eHRAF. This will be followed by 1-2 pages of information about your chosen topic. All of this topical information will be derived from the ethnographies coded in eHRAF. Part 2 introduces the second culture (1-2 pages) followed by 1-2 pages of information about your chosen topic. In Part 3, you will compare the topical information you discovered. You should compare the two cultures with each other but also compare these cultures with your own experience in the culture in which you were raised. This part is a comparison of your topic across three cultures. Write about 2 pages of comparison. What similarities and differences did you discover from looking at the same topic across three cultures? Did this exercise give you a greater appreciation for behavioral diversity in human cultural groups? Did it help you to better understand the power of culture to shape human thinking and human behavior (including your own)?
The hard part of creating this report is learning how to extract conclusions from sentences and paragraphs that may not have been written to address your topic of choice. Instead, the references are incidental but in combination over many paragraphs can give you important information about that topic. Your brain has to work hard to do this, making this report more challenging than most students appreciate at first. However, when you are finished, you will be proud of your ability to turn primary ethnographic observations into new conclusions about a culture.

Your completed eHRAF report should consist of about 8-10 pages of text plus a Title Page and a References Cited page (thus about 12 pages in total). The References Cited page is constructed from information provided by eHRAF. In eHRAF, each paragraph of culture summary and each paragraph of coded ethnography is accompanied by a “Cite” button. Clicking on this button gives you a choice of citation styles (choose Chicago style) and a complete reference with web location information. Simply cut and paste the citation for your culture summary and the citation (or citations) for your topical information. You must use in-text citations (last name, date) which is especially important if your topical information comes from two or more ethnographic sources. There will be an in-class demonstration of information retrieval and citation using eHRAF.

eHRAF First Deposit and Final Report: Each student will deposit a document called First Deposit into Canvas on or before Tues. Feb. 7. All deposits into Canvas will automatically be routed to FSU’s plagiarism checker Turnitin to receive a Similarity Score (it can take a few hours for processing). By depositing this document before the deadline, you can check your Similarity Score in advance of the deposit that will be graded.

The First Deposit document will include information on one culture and one topic. It will also include a Title Page and a References Cited page. The First Deposit is a penalty-free way to make sure that everyone in the class knows how to derive information from eHRAF and understands the structure of the eHRAF report. By the time you complete the First Deposit, you will have one-third of your Final Report complete (and half of the hard work). Although there is no penalty for mistakes in your First Deposit, there is a substantial penalty if you do not make a First Deposit. Missing this Feb. 7 report deadline will deduct 5 points (out of 25 points) from the grade of your Final Report.

The eHRAF Final Report is due on or before Tues. March 28 (11:59 PM). The Title Page of your Final Report must include a Similarity Score derived from Turnitin. After the First Deposit, there will be a class demonstration of how to find your Similarity Score. In order to have this score available to you before the Final Report deposit deadline, you must have all other components of your report completed at least 1-2 days in advance of this March 28 deposit deadline.

eHRAF Partners: As soon as Drop-Add is complete (Thurs. Jan. 12, 11:59 PM), Canvas will automatically pair you with one other student registered for ANT 2000 sp23. There will be an in-class demonstration of how to learn the name of the person with whom you are paired and how to contact them using the Canvas Messaging System. You must contact this person immediately and check your Canvas messages daily until you establish a connection. You will be using this person to provide editorial help with both your eHRAF First Deposit and your eHRAF Final Report. Each partner will read the other’s report and provide valuable advice about missing words, fuzzy writing or glaring mistakes. Since it is easier to be aware of contact attempts (and share documents) with your partner in the FSU Webmail system, you can decide to share your e-mail address to make this easier and more efficient. Being a good partner is a serious responsibility
and those who do not make a good faith effort to provide important feedback may have points deducted from their eHRAF Final Report.

If you message your assigned eHRAF partner and they do not respond within 24 hours, you must message them a second time and then wait another 24 hours. If there is still no response, you must write to (email) and report your assigned partner as a non-responder. You may be reassigned to a new eHRAF partner and the non-responder may lose 5 points from their eHRAF Final Report grade. You will be notified about looking for a message from your partner as soon as the eHRAF Partner assignments are complete.

GRADING: Your Final Average will be computed as follows:

<table>
<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attendance and participation</td>
<td>20%</td>
</tr>
<tr>
<td>eHRAF Report</td>
<td>25%</td>
</tr>
<tr>
<td>Mid-Term Exam</td>
<td>25%</td>
</tr>
<tr>
<td>Final Exam (cumulative)</td>
<td>30%</td>
</tr>
<tr>
<td>Final average</td>
<td>100%</td>
</tr>
</tbody>
</table>

The following represents the minimum letter grade that will be assigned to each final average:

- 94-100 = A
- 77-79 = C+
- 60-63 = D-
- 90-93 = A-
- 74-76 = C
- < 60 = F
- 87-89 = B+
- 70-73 = C-
- 84-86 = B
- 67-69 = D+
- 80-83 = B-
- 64-66 = D

CLASSROOM CONDUCT: University regulations prohibit eating or drinking in classrooms. Cell phones should be turned off and not visible on your desk while class is in session. Computers and other electronic devices may be used for note-taking only. Leaving the classroom to answer a cell phone call is grounds for being refused re-entry into the classroom and losing credit for attendance on that day. If an emergency requires you to monitor your cell phone, notify the instructor before the start of class. Students who walk in late miss important announcements and may miss i>Clicker points. Everyone loses when attention is diverted by individuals who walk in late, leave early or act disruptively. Everyone wins when a classroom environment is orderly. Rules for classroom conduct create both a greater good and a personal good. Learning to pay attention to the greater good will serve you well in many contexts.

Classroom time is expensive time. Students are expected to follow all provisions of the FSU Student Conduct Code (http://dos.fsu.edu/srr/conduct-codes/student-conduct-code) which includes behaving appropriately during a lecture class. Any behavior harmful to the conduct of the class may result in a student being removed from the classroom and/or being reported to the Office of Student Misconduct.

LIBERAL STUDIES SOCIAL SCIENCES: Liberal Studies Social Sciences courses help students become critical analysts of theories and evidence about social forces and social experience. This course has been approved to meet FSU’s Liberal Studies Social Sciences requirements. By the end of this course, students will be able to:

- Critically examine, interpret, and explain how personal, political, cultural, economic and social experiences and/or structures shape the past and/or the present
• Gather and analyze data using social science methodologies to evaluate casual arguments and analyze assertions, assumptions and explanatory evidence
• Evaluate and employ appropriate methods and technology in the collection and analysis of data

DIVERSITY COURSE: This course has been approved to meet FSU’s Liberal Studies Diversity requirement and prompts your development as a culturally literate member of society. In order to fulfill FSU’s Diversity requirement, the student must earn a “C–” or higher in the course.

By the end of this course, students will be able to:
• Analyze some aspect of human experience within a culture, focusing on at least one source of diversity (e.g., age, disability, ethnicity, gender, language, race, religion, sexual orientation, social class, or other).
• Explore one’s own cultural norms or values in relation to those of a different cultural group.

ACADEMIC HONOR POLICY: The Florida State University Academic Honor Policy outlines the University's expectations for the integrity of students' academic work, the procedures for resolving alleged violations of those expectations, and the rights and responsibilities of students and faculty members throughout the process. Students are responsible for reading the Academic Honor Policy and for living up to their pledge to "...be honest and truthful and...[to] strive for personal and institutional integrity at Florida State University." (Florida State University Academic Honor Policy, found at http://fda.fsu.edu/academic-resources/academic-integrity-and-grievances/academic-honor-policy)

ACADEMIC SUCCESS: Your academic success is a top priority for Florida State University. University resources to help you succeed include tutoring centers, computer labs, counseling and health services, and services for designated groups, such as veterans and students with disabilities. The following information is not exhaustive, so please check with your advisor or the Dean of Students office to learn more.

FREE TUTORING FROM FSU: On-campus tutoring and writing assistance is available for many courses at Florida State University. For more information, visit the Academic Center for Excellence (ACE) Tutoring Services' comprehensive list of on-campus tutoring options - see http://ace.fsu.edu/tutoring or contact tutor@fsu.edu. High-quality tutoring is available by appointment and on a walk-in basis. These services are offered by tutors trained to encourage the highest level of individual academic success while upholding personal academic integrity.

CONFIDENTIAL CAMPUS RESOURCES: Various centers and programs are available to assist students with navigating stressors that might impact academic success. These include the following:

Victim Advocate Program
University Center A, Rm. 4100
(850) 644-7161
Available 24/7/365
Office Hours: M-F 8-5
https://dsst.fsu.edu/vap

Counseling and Psychological Services
Askew Student Life Center, 2nd floor
942 Learning Way
(850) 644-8255
https://counseling.fsu.edu/
AMERICANS WITH DISABILITIES ACT: Florida State University (FSU) values diversity and inclusion; we are committed to a climate of mutual respect and full participation. Our goal is to create learning environments that are usable, equitable, inclusive, and welcoming. FSU is committed to providing reasonable accommodations for all persons with disabilities in a manner that is consistent with academic standards of the course while empowering the student to meet integral requirements of the course.

Students with disabilities needing academic accommodation should:

(1) register with and provide documentation to the Office of Accessibility Services; and
(2) request a letter from the Office of Accessibility Services to be sent to the instructor indicating the need for accommodation and what type; and,
(3) meet (in person, via phone, email, skype, zoom, etc...) with each instructor to whom a letter of accommodation was sent to review approved accommodations.

Please note that instructors are not allowed to provide classroom accommodations to a student until appropriate verification from the Office of Accessibility Services has been provided.

This syllabus and other class materials are available in alternative format upon request.

For the latest version of this statement and more information about services available to FSU students with disabilities, contact the:

Office of Accessibility Services
874 Traditions Way
108 Student Services Building
Florida State University
Tallahassee, FL 32306-4167
(850) 644-9566 (voice)
(850) 644-8504 (TDD)
oas@fsu.edu
https://dsst.fsu.edu/oas

HB233 RECORDING: In this class, consistent with state law and university policy, students are permitted to make recordings of class lectures for personal use only. As noted, sharing, posting, or publishing classroom recordings may subject you to honor code violations and legal penalties associated with theft of intellectual property and violations of other state law. Moreover, students and educators have expressed concern that recording classroom activities may negatively impact the learning experience for others, especially in classes that involve questions, discussion, or participation. To protect a learning environment in which everyone feels free to experiment with ideas, we ask you refrain from recording in ways that could make others feel reluctant to ask questions, explore new ideas, or otherwise participate in class. Students must monitor their recording so that they do not include participation by other students without permission. Students with disabilities will continue to have appropriate accommodations for recordings as established by the Office of Accessibility Services.
HOLIDAYS: There are no FSU classes March 13-17 (Spring Break)

SYLLABUS CHANGE POLICY: "Except for changes that substantially affect implementation of the evaluation (grading) statement, this syllabus is a guide for the course and is subject to change with advance notice."