

This is a sample syllabus for ECO2013. Students should reference the section syllabus provided at the beginning of the semester for specifics regarding assignments and grade assignments.

# PRINCIPLES OF MACROECONOMICS ECO 2013

## FLORIDA STATE UNIVERSITY COLLEGE OF SOCIAL SCIENCES AND PUBLIC POLICY DEPARTMENT OF ECONOMICS

### COURSE DESCRIPTION

This course explores aggregate economics and national income determination, money and monetary theory, present macroeconomic conditions, and aggregative policy alternatives; theory of international trade and the balance of payments; economic growth and development.

John M. Keynes, a distinguished economist, wrote “Economics does not furnish a body of settled conclusions immediately applicable to policy. It is a method rather than a doctrine, an apparatus of the mind, a technique of thinking which helps its possessor to draw correct conclusions.” As such, the general objective of the course is to provide you with analytical tools to apply to macroeconomic problems that you will encounter every day.

### COURSE OBJECTIVES

Each chapter will have specific learning goals.

At the end of the course, students will be able to

1. Define and identify in context important economic concepts such as opportunity cost, comparative advantage, market equilibrium, gross domestic product, unemployment, and inflation.
2. Identify the equilibrium of the supply and demand model and show how economic changes affect the equilibrium.
3. Describe the business cycle and identify the effects of fiscal and monetary policy on the business cycle.
4. Recognize how the four key macro markets are related.
5. State the major sources of economic growth.

Moreover, as a Liberal Studies Social Sciences Course, students will also meet the goals of Social Sciences competencies:

1. Discuss the role of social or historical factors in contemporary problems or personal experiences.
2. Analyze claims about social or historical phenomena

The GDP, GDP Growth, Unemployment Rate, and Labor Force Participation Rate Assignments will assess both competencies.

### COURSE MATERIALS

1. **(Required)** Main textbook: *Macroeconomics, Private and Public Choice*, 15<sup>th</sup> edition by Gwartney, Stroup, Sobel, and Macpherson. The 14<sup>th</sup> edition is acceptable for some chapters but you will be at a slight disadvantage for quiz questions. Some quiz questions will directly reference the 15<sup>th</sup> edition and may not coincide with the 14<sup>th</sup> edition. You will be best served by getting the 15<sup>th</sup> edition.

You may purchase a regular paper copy of either edition of the book or you may purchase an electronic version directly from the publisher at [www.cengagebrain.com](http://www.cengagebrain.com).

2. **(Required)** You will create a Second Life account for \$57. Second Life is an online interactive environment used for modules (labs/activities). In total, 8 modules will be offered; 6 will count toward

your grade while the other 2 may be converted to optional credit. Please see Optional Assignments below. Other details will be provided separately.

3. **(Optional)** You may create a Top Hat account. The price is \$24 for one semester or \$36 for a twelve month subscription. Top Hat is the software platform I will use to ask questions in class. You will be able to use regular text messaging, a phone app, or a computer app to answer questions. You will need to register and pay the access fee before using it. Once you register, the app may be downloaded to your device for free.

An invitation to create an account will be emailed to you on Friday, January 13. I expect to ask Top Hat questions for practice (i.e. not count toward your grade) on Tuesday, January 17. Top Hat points will start accumulating toward your grade on Thursday, January 19. Other details will be provided separately.

### **CONTACT INFORMATION AND OFFICE HOURS**

My office is located in \_\_\_\_\_.

My email is \_\_\_\_\_. I am teaching several different courses this semester. In order to promptly and accurately respond to your email, ***please completely identify yourself*** which includes stating your full registered name and your class. For example, end with “John Doe, Macro 9:30” or “Jane Doe, ECO2013-01.”

To the best of my ability, I will be available to you outside of class on the following days and times: \_\_\_\_\_. You do not need to schedule an appointment during regular office hours- I will see students on a first-come, first-served basis. I am usually on campus every day so you can request an appointment outside regular office hours.

### **PREVIEW OF THE SEMESTER SCHEDULE**

The following is the order in which we will proceed through the text. I will make every effort to follow this order in its entirety. However, adjustments may be needed during the semester and I will give you as much advanced notice as possible.

Chapters 1, 2, 3, 7, 8, 9, 10, 6, 11, 12, 13, 14, 16, 17 and 18

Exam 1 will cover Chapters 1, 2, and 3

Exam 2 will cover Chapters 7, 8, 9, and 10

Exam 3 will cover Chapters 6, 11, and 12

Exam 4 will cover Chapters 13 and 14

The Final Exam will be comprehensive, covering all chapters

### **COURSE ROADMAP**

This is the “big picture” or how the course will unfold. Chapters 1, 2, and 3 cover the principle tools of economics and are taught in both ECO 2013 (Macro) and ECO 2023 (Micro) because they’re so important. Chapters 7, 8, 9, and 10 cover the principle macro definitions, tools, and models. These chapters also focus on the short-run, or business cycle, conditions of the economy. Chapters 6, 11, and 12 cover the political process and fiscal policy, which influence the short-run conditions of the economy. Chapters 13 and 14 cover monetary policy, which also greatly influences short-run conditions. Chapters 16, 17, and 18 cover international trade, growth, and long-run conditions of the economy.

### **CLASSROOM ETIQUETTE**

When you attend class, I respectfully ask that you commit to stay focused on class. Except when a Top Hat question is active, put away all electronic devices and other distracting items. If you use a laptop or device to take notes, please only use the device for that purpose. Do not use it for anything else.

I will assume that your attendance on any given day is an explicit signal that you are prepared for the topics to be covered, ready to answer questions (verbally and electronic), are committed to focusing on class, and will not be a distraction to your classmates. I respectfully ask you to not attend class on a day in which you are unwilling to fulfill that assumption.

I strive to create a classroom environment that fosters interactive learning and the Top Hat questions will be the primary tool for that interaction. I do not expect you to remain silent the entire time. However, excessive talking or talking when it is obviously inappropriate is distracting. In addition, using an electronic device for non-class related activity is disruptive.

### **CLASSROOM PROCEDURES**

I ask that you do your best to arrive to class on time and stay for the duration. I recognize the difficulty of getting around campus quickly between classes and respect your time but arriving late and/or leaving early are distractions. If you need to leave early, please tell me before class and sit in the back rows so that you may exit quietly. I reserve the right to revoke all in-class credit for the day if you leave early.

Class will consist of my presentation, demonstrations, activities, and Top Hat questions. I will record each class period and create a video so that you may review anything after class. Please see the content area in Canvas titled “Class Recordings” for details.

### **HOW TO EARN THE MOST DOLLARS**

Here is the plan for not only maximizing the dollars you earn but also learning the most about economics.

First, skim through the reading assignment and write down the definitions to the key terms on the chapter study guide before class. This will give you an idea about the definitions and major concepts that will be discussed in class.

Second, complete the pre-chapter quizzes on time. These quizzes will ask introductory and definition-based questions as a way to introduce the chapter.

Third, come to class, listen, take good notes, and participate in the discussion.

Fourth, read the assignment carefully and complete the chapter study guide after class.

Fifth, answer the chapter study guide questions. These are meant to be about the same difficulty level as the post-chapter quizzes but a little easier than exam questions.

Sixth, complete the post-chapter quizzes on time. These quizzes are meant to be about the same difficulty level as the exam questions and prepare you to perform well on the exams.

**Note about reading the book:** Generally, reading an academic textbook is much different than reading a novel. In order to maximize your comprehension about a chapter, follow this procedure: read the chapter “outside in.” By that, I mean read the introductory paragraphs then the last few paragraphs of the chapter first. These will provide the major themes and topics to be covered. Then read the definitions in the margins. This will provide you with the terms that will be used. Then read the chapter paragraphs in order from the beginning.

***Make sure to check Canvas and your email regularly for class announcements and new information.***

Due dates for quizzes, exams, and any other assignments will be posted as announcements and also emailed to you.

In addition, the Economics Department offers a free Helpdesk to undergraduate students. Starting the second week of classes, the Helpdesk is open Monday through Friday. Specific hours will be announced separately. The room has computers so you can access Canvas and all course materials.

The ACE Learning Studio will have tutoring sessions available. Tutoring is free for all enrolled FSU students. Students can make an appointment by calling 645-9151 or stopping by. Periodically throughout the semester they will hold group tutoring sessions to help students prepare for

upcoming exams. Their web sites are <http://www.facebook.com/acelearningstudio> and <http://ace.fsu.edu/tutoring/index.html>

### GRADING TOOLS AND SCALE

Grading Tool	Potential Dollars	Potential Points
Class Policy Quiz 1	\$75	75
Class Policy Quiz 2	\$35	35
Second Life Modules (6)	\$1,200	1,200
GDP Assignment	\$60	60
GDP Growth Assignment	\$50	50
Unemployment Rate Assignment	\$70	70
Labor Force Assignment	\$70	70
Top 12 Pre-Chapter Quizzes	\$300	300
Top 12 Post-Chapter Quizzes	\$540	540
Top Hat Questions*	\$1,200	1,200
Exam 1	\$250	250
Exam 2	\$250	250
Exam 3	\$250	250
Exam 4	\$250	250
Final Exam	\$3,400	3,400
<b>Total</b>	<b>\$8,000</b>	<b>8,000</b>
*Optional (see below)		

On a point scale, it looks like:

Grade	Minimum Points	Maximum Points
A	7,600 (95%)	8000
A-	7,360 (92%)	7,599
B+	7,200 (90%)	7,359
B	6,880 (86%)	7,199
B-	6,720 (84%)	6,879
C+	6,560 (81%)	6,719
C	5,840 (73%)	6,559
C-	5,600 (70%)	5,839
D	4,800 (60%)	5,599
F	0	4,799

If you earn less than the potential dollars on Top Hat Questions, the remaining weight will be moved to the final exam. Therefore, missing any single class period will not directly lower your grade.

Please note, I do not use percentages to assign final grades nor do I round dollar amounts. If you earn \$7,350 then your grade will be a B+. Please do not beg for dollars at the end of the semester.

**Why do I have a non-standard grading scale?** I recognize the traditional A, B, C scale is 90%, 80%, 70% with plus/minus grades. There are several reasons why my scale is different. First, the flexibility of the chapter quizzes allows students to earn all of the quiz dollars. Counting the highest of two scores for each quiz then dropping the lowest three scores at the end of the semester provides a lot of room to recover from mistakes. Second, the quizzes and four assignments account for 15% of the course grade. These are untimed, open-book, open-note assessments. There is no reason not to earn full credit for these assignments. Third, the flexibility of the Top Hat Questions is generous. The only reason for not earning all of the Top Hat dollars is to skip a lot of class periods. Fourth, the Second Life Modules are not formal

assessment items. You essentially earn full credit by participating. In summary, you should easily earn full credit for 45% of the course. The remaining 55% is earned through the formal assessments of exams.

### **CLASS POLICY QUIZ 1**

By the start of class, you will confirm you have read, understand, and agree to abide by the rules and conduct of class as outlined on the syllabus by answering several questions on a quiz in Canvas. ***Any unearned weight from this assignment will not be moved to your final exam. Therefore, missing this assignment will lower your grade.***

### **CLASS POLICY QUIZ 2**

By the start of class, you will confirm you have read and understand the end-of-semester policies as outlined on the syllabus by answering several questions on a quiz in Canvas. ***Any unearned weight from this assignment will not be moved to your final exam. Therefore, missing this assignment will lower your grade.***

### **SECOND LIFE MODULES**

Second Life is an online interactive environment we will use to actively engage in the economic concepts we discuss in class. The modules will offer you an opportunity to “do” the concepts instead of simply reading about them. Six (6) Second Life modules are required for your grade but 8 will be offered. Each extra module you participate in will count toward optional credit (see Optional Assignments below). As part of the registration process, a separate Orientation session is required. You are not graded directly on the Orientation session but it is required. Each regular module is worth \$200. So six of the modules count \$1,200 to your grade and the additional two will count \$200 each toward optional credit.

The modules will be conducted outside of regular class time. The modules will be offered on \_\_\_\_\_. You will be provided one-hour time slots to complete each module but most will take about 15-20 minutes to complete. Each module will open at \_\_\_\_\_ and close permanently at \_\_\_\_\_. Please see the makeup policy if you cannot complete a module during your scheduled time.

You will be required to download the Second Life viewer software to your computer. If you cannot download the software or do not have a computer, computers in the Dirac and Strozier Libraries have Second Life installed. Details about registration, download, and signup will be made available on Canvas.

***Any unearned weight from the modules will not be moved to your final exam. Therefore, missing more than two modules will lower your grade.***

### **GDP ASSIGNMENT**

You will answer several multiple-choice and three short-answer questions about Gross Domestic Product. The assignment will be administered on Canvas and details will be provided separately. The assignment will be due shortly after we finish Chapter 07. You will be given at least one week's notice of the due date. ***Any unearned weight from this assignment will not be moved to your final exam. Therefore, missing this assignment will lower your grade.***

### **GDP GROWTH ASSIGNMENT**

You will answer several multiple-choice questions about the growth rate of Gross Domestic Product. The assignment will be administered on Canvas and details will be provided separately. The assignment will be due shortly after we finish Chapter 07. You will be given at least one week's notice of the due date. ***Any unearned weight from this assignment will not be moved to your final exam. Therefore, missing this assignment will lower your grade.***

## UNEMPLOYMENT RATE ASSIGNMENT

You will answer several multiple-choice and two short-answer questions about the unemployment rate. The assignment will be administered on Canvas and details will be provided separately. The assignment will be due shortly after we finish Chapter 08. You will be given at least one week's notice of the due date. ***Any unearned weight from this assignment will not be moved to your final exam. Therefore, missing this assignment will lower your grade.***

## LABOR FORCE ASSIGNMENT

You will answer several multiple-choice and two short-answer questions about the labor force participation rate. The assignment will be administered on Canvas and details will be provided separately. The assignment will be due shortly after we finish Chapter 08. You will be given at least one week's notice of the due date. ***Any unearned weight from this assignment will not be moved to your final exam. Therefore, missing this assignment will lower your grade.***

## PRE-CHAPTER QUIZZES

Before we begin discussing a chapter in class, a 15-question quiz will be due. Typically, 10 questions will be directly about definitions and details from the book. These questions will be worth \$2 each. The remaining 5 questions will be concerning class procedures as outlined on the syllabus and will be worth \$1 each. You are encouraged to use all the resources posted on Canvas and your book (that is, open-book, open-notes). **You may take each quiz two times.** While I expect to offer 15 quizzes, *only your twelve highest scores count toward your grade.* The remaining low scores will be dropped. ***Any unearned weight from quizzes will not be moved to your final exam. Therefore, missing more than three quizzes will lower your grade.***

Please read the document titled "Quiz Procedures" on Canvas for details about quizzes.

## POST-CHAPTER QUIZZES

After we have finished discussing a chapter in class, a 15-question quiz will be due. The questions will be directly about the concepts from class and the book. They will be application or problem-based questions and similar to exam questions. These questions will be worth \$3 each. You are encouraged to use all the resources posted on Canvas and your book (that is, open-book, open-notes). **You may take each quiz two times.** While I expect to offer 15 quizzes, *only your twelve highest scores count toward your grade.* The remaining low scores will be dropped. ***Any unearned weight from quizzes will not be moved to your final exam. Therefore, missing more than three quizzes will lower your grade.***

Please read the document titled "Quiz Procedures" on Canvas for details about quizzes.

## TOP HAT QUESTIONS (OPTIONAL)

You may bring a device to class and answer several questions each day. For most questions, you will be awarded **three** points for each correct answer and **one** point for each incorrect answer. At the end of the semester I will convert Top Hat points into class dollars according to the following scale:

75% or more of points obtained = \$1,200 (maximum, i.e. full credit)

Less than 75% of points obtained = the percent you obtained X \$1,200.

For example, if you obtain 60% of the points, you will earn \$720. The remaining \$480 will be moved to your final exam. If you choose not to create a Top Hat account and do not participate at all, \$1,200 will move to your final exam.

**Mathematical caution:** While Top Hat is optional and missing any one (or several) class period will not directly lower your grade, ***your best strategy is to answer as many questions as you can.*** Make sure to fully understand the effect on your grade. Suppose you choose not to participate at all. Mathematically,



that means your final Top Hat dollars earned will be whatever your final exam percentage is. For example, if you answer 80% of the final exam questions correctly and all \$1,200 Top Hat dollars are moved to your final, you will earn 80% of the Top Hat dollars. That means you'll "lose" 20% or \$240 toward your grade. Suppose you partially participate and 50% of the Top Hat dollars move to your final exam. Then you answer 80% of the exam questions correctly. Your final Top Hat dollars would be  $(50\% \times \$1,200) + (80\% \times \$600) = \$1,080$ . Therefore you would "lose" 20% of 50%, or \$120, of the Top Hat dollars.

Intentionally using another student's device to gain class credit is a violation of the FSU Academic Honor Code and is strictly forbidden. All students involved in such behavior will automatically lose all Top Hat clicker dollars and will be subject to the procedures as outlined in the Honor Code.

### **MIDTERM EXAMS**

Four midterm exams will be conducted online via Canvas. You will be allowed to take the exam at your convenience on the scheduled day from a computer of your choice (either on or off campus). I strongly suggest you find a computer with the most reliable internet connection because you will have one attempt to take the exam and interrupted exams will not be cleared for any reason.

Exam 1 will cover material from Chapters 1, 2, and 3. Exam 2 will cover material from Chapters 7, 8, 9, and 10. Exam 3 will cover material from Chapters 6, 11, and 12. Exam 4 will cover material from Chapters 13 and 14. I don't know exactly when the exam dates will be; it depends on when we finish the material. You will be notified at least 7 days prior to the exam day. The exams will likely be offered on a Monday or Wednesday but will never be offered on a Friday or weekend.

Each midterm exam will consist of 25 multiple choice questions valued at \$10 each. Any unearned weight from the midterms will not be moved to your final exam, unless you miss the entire exam (please see make-up policy).

The exams will reflect the fact that the class discussions and the text are not perfect substitutes. ***Most of the questions will be based on material that is covered both in class and the text. Some of the questions will be based solely on text material.***

### **FINAL EXAM**

The final exam will consist of 85 multiple choice questions and the value of each question will vary for each student, depending on the scores from the optional assignments. The starting value for each question is \$40. I will provide you with the value for each question the week before the final exam. The Final Exam is cumulative.

The exam will reflect the fact that the class discussions and the text are not perfect substitutes. ***Most of the questions will be based on material that is covered both in class and the text. Some of the questions will be based solely on text material.***

### **OPTIONAL ASSIGNMENTS (WAY TO REDUCE WEIGHT OF FINAL EXAM)**

I will occasionally post an article or video on Canvas relating to something we covered in class or of a current news topic. After you read or watch the video, you may submit a short assignment to earn credit. The value for each assignment will vary. The value will reduce the amount of your final exam, i.e. you may earn part of your final exam early. Other optional assignments may arise also. Please see the document on Canvas titled "Optional vs Extra Credit" for details. Completing optional assignments can only improve your grade- it cannot lower it.

The starting value of the final exam is \$3,400, which is 43% of the course grade. ***Your best strategy is to complete as many optional assignments as possible.***



## **EXTRA CREDIT**

Extra credit opportunities may arise. The type of assignments and the relative weights will be determined at my discretion. Any extra credit will be provided to the entire class; I will not provide extra credit to select individuals. No extra credit will be available after the last regular class day.

## **IF YOU HAVE SPECIAL NEEDS...**

Or accommodations because of a disability (i.e. physical, mental, psychological, learning), have emergency medical information to share with me, or need special arrangements in case the building must be evacuated, please make an appointment with me as soon as possible.

In addition, I recognize that this class is not the only event taking place in your life right now. Other personal or professional matters may arise during the semester. If another life event inhibits your ability to perform in this class, *please see me as soon as you can*. Telling me about a situation after the semester is over leaves me very little flexibility to help you.

Students with disabilities needing academic accommodation should:

- (1) register with and provide documentation to the Student Disability Resource Center; and
- (2) bring a letter to the instructor indicating the need for accommodation and what type.

Please note that instructors are not allowed to provide classroom accommodation to a student until appropriate verification from the Student Disability Resource Center has been provided.

This syllabus and other class materials are available in alternative format upon request.

For more information about services available to FSU students with disabilities, contact the:

Student Disability Resource Center

874 Traditions Way

108 Student Services Building

Florida State University

Tallahassee, FL 32306-4167

(850) 644-9566 (voice)

(850) 644-8504 (TDD)

[sdrc@admin.fsu.edu](mailto:sdrc@admin.fsu.edu)

<http://www.disabilitycenter.fsu.edu/>

## **MAKEUP POLICIES**

### **Class Policy Quizzes, GDP, GDP Growth, Unemployment Rate, and Labor Force Assignments:**

These assignments will likely be available on Canvas for you to complete for at least one week. No makeups will be allowed unless you are physically unable to complete them for the entire time they are available or some other extraordinary event interferes with your ability to finish them.

A scenario similar to the following will *not* be a valid reason for requesting or receiving a makeup. An assignment is open for 7 days on Canvas and you become ill or have an extraordinary event happen 3 days before the due date; that is, after the assignment has been available for 4 days. While that is unfortunate, the fact is you had 4 days to complete the assignment and chose to wait until closer to the due date.

**Second Life:** The Second Life modules will be available on Tuesdays, Wednesdays, and Thursdays from 2:00 to 8:00 pm (the last session starts at 7:00) with technical support available. If you did not or could not complete the module during your assigned time, you may enter the environment at a different time. You will be allowed to participate if space exists. Students who signed up for that timeslot will have priority but others may be allowed.

The module will be open and available outside those time slots but technical support will not be available. You are welcome to complete the module any time before it closes permanently at 5:00 on Friday. So you could complete a module at 3:00 am on Thursday but won't have any support if you encounter difficulty.

**Quizzes:** No makeups are allowed for any reason. You have two attempts per quiz and only the highest score counts. While I expect to offer 15 quizzes, *only your twelve highest scores count toward your grade*. The remaining low scores will be dropped. Therefore you may miss or skip 3 quizzes without harming your grade.

**Midterm Exams:** If you miss a midterm exam, no action is required. The dollars from that exam will be automatically moved to your final exam so you don't lose the opportunity to gain those dollars. You do not need to provide any documentation to me for missing a midterm exam.

**Final Exam:** According to FSU policy, the following are the only valid reasons for requesting a makeup: (1) Four or more final exams within a 24-hour period around our exam; (2) Another exam scheduled at the same time as our exam; (3) A documented medical emergency; (4) Some other documented extraordinary event. If one of these apply to you, you must receive see me as soon as possible to schedule another time to take the exam.

Approval by the appropriate academic dean is required for an individual undergraduate student seeking an exception to the examination policy. The student must first receive written permission from the instructor if he/she is willing to give a make-up exam at a specified time within the exam week. The student must then petition the dean, giving the reason for the requested exception, and supported by the instructor's written permission. The dean will then notify the instructor in writing if the approval is granted.

**Regular class meetings (Top Hat):** I do not allow any makeup assignments for any reason. Missing a day won't negatively impact your grade because the weight of the missed day will be moved to your final exam so you won't lose the opportunity to gain those dollars. Also, one (or even two or three) class periods won't account for 25% of the Top Hat score. Remember you only need to earn 75% of the points in order to receive full credit toward your grade. If you miss a class period, the best strategy to get caught up is to watch the class recording.

***For all assignments, your internet connection and access to Canvas (unless there is a system-wide interruption) are not valid reasons to request a makeup.*** There are many computers on campus available to you. For example, losing your wireless connection at home is not a valid reason for missing a Second Life module. If the University blocks your access to Canvas for reasons specific to your choices (e.g. violating usage terms or not paying tuition and fees), then no makeup will be allowed.

#### **UNIVERSITY ATTENDANCE POLICY:**

Excused absences include documented illness, deaths in the family and other documented crises, call to active military duty or jury duty, religious holy days, and official University activities.

These absences will be accommodated in a way that does not arbitrarily penalize students who have a valid excuse. Consideration will also be given to students whose dependent children experience serious illness.

## **PROPER USE OF CANVAS AND EMAIL**

Since FSU is a public institution, email messages are subject to open access requests and other intrusions. I will not address any specific grading or other sensitive issues via email. Those issues must be addressed in person during office hours. Please do not email questions such as “Why didn’t I get all the clicker points from Monday?” Also, do not state your SSN on any message.

The class Canvas site is restricted for use of class-related material. Please do not use the site for personal reasons such as selling property, advertising, or soliciting. Mass emails are especially suspect because FSU administrators and faculty may be listed as users of the site and receive those messages. Any files, including videos, are intended for educational use for this class only. Except for the class podcasts and other specifically designated files, the material is subject to copyright laws and should not be downloaded and distributed.

## **LIBERAL STUDIES AT FSU**

The *Liberal Studies for the 21st Century Program* at Florida State University builds an educational foundation that will enable FSU graduates to thrive both intellectually and materially and to support themselves, their families, and their communities through a broad and critical engagement with the world in which they live and work. Liberal Studies offers a transformative experience; this course has been approved as meeting the Liberal Studies requirements and thus is designed to help you become a critical appraiser of the theories of the social sciences and the facts that support them.

## **QUESTIONS ABOUT CLASS**

Chances are that I’ve already answered it. You should check Canvas or this syllabus BEFORE emailing me. If you email me with a question that I’ve already answered, I will simply respond by saying “please see...”

## **ACADEMIC HONOR SYSTEM**

The Florida State University Academic Honor Policy outlines the University's expectations for the integrity of students' academic work, the procedures for resolving alleged violations of those expectations, and the rights and responsibilities of students and faculty members throughout the process. Students are responsible for reading the Academic Honor Policy and for living up to their pledge to "...be honest and truthful and...[to] strive for personal and institutional integrity at Florida State University." (Florida State University Academic Honor Policy, found at <http://fda.fsu.edu/academic-resources/academic-integrity-and-grievances/academic-honor-policy>.)

## **STUDENT DATA USED FOR RESEARCH PURPOSES**

Data on student use of Top Hat devices, Canvas, and other technology will be collected in order to evaluate these as instructional tools. Since this data might be used in published research, I want to assure you that neither student names nor identifiable individual data or records will be made public. Your remaining in this course will constitute your informed consent to have your data analyzed and used in published research. I will obtain all student birth dates so as not to analyze the data of any student who is under 18 years of age. Any other student who does not wish to have his or her data analyzed should see me during the first week of classes to have that data excluded from analysis.

## **SYLLABUS CHANGE POLICY**

Except for changes that substantially affect implementation of the evaluation (grading) statement, this syllabus is a guide for the course and is subject to change with advance notice.

SAMPLE