This is a sample syllabus for MAC1114. Students should reference the section syllabus provided at the beginning of the semester for specifics regarding assignments and grade assignments.
COURSE ATTENDANCE AND PARTICIPATION

Lecture:
Attendance in lecture is required.

Lab:
In-person lab attendance is required each Wednesday. Check your schedule for the time and location. You must complete the preparatory work and bring required materials and assignments to lab. Your active participation in a group is required.

Credit Hours: 3 hours

ELIGIBILITY

You are eligible for this course if (1) you have credit for MAC 1105 (or an equivalent course in College Algebra) with a grade of C- or better, or (2) you took the ALEKS math placement test and scored 61% or higher. For additional information, please go to http://www.math.fsu.edu/Undergraduate/ALEKS, or contact your academic advisor. It is the student's responsibility to check and prove eligibility.

If you took the ALEKS math placement within the last year, you still have access to the ALEKS learning module, which can be used as a supplemental tool to assist in preparing for and successfully completing this math course. Access the learning module by signing into ALEKS with your FSU login via the test link available at https://www.math.fsu.edu/Undergraduate/ALEKS. For questions about ALEKS, email ace@fsu.edu.

NOTE: If you have AP calculus credit then you cannot earn credit for this course. Please email the instructor immediately to get assistance.
COURSE DESCRIPTION

This course is intended to give students important mathematical background needed for the study of more advanced courses in mathematics, physics, engineering, and computer science.

Canvas Lecture class site includes:

- Course Communication: Start Here, Syllabus, Email and Announcements
  
  Students are expected to read and be responsible for information posted in announcements and information sent in emails.

- Syllabus, Modules, Course Media, Grades, Assignments

COURSE INSTRUCTOR

Instructor
Title
email
(850) xxx-xxxx
Mathematics
Office hours:

_emails will be responded to within 24 to 48 hours. If you do not hear back from me in that time frame, make sure you are using the correct email address.

OFFICE LOCATION: location

COURSE TEACHING ASSISTANT(S)
LAs (Learning Assistants) are undergraduates who have been successful in mac1114 and who enjoy helping other learn mathematics. LAs will be present to assist lab groups and are also available for assistance during homework help sessions held in 110MCH.

TAs (Graduate Assistants) are graduate students in mathematics. TAs are the leaders in the lab class. TAs are also available for office hour help.

TA and LA Contact Info

COURSE GOALS

MAC1114 covers angles and their measures, right triangle trigonometry, computation of trig function values using right triangles, the unit circle, and points on a circle, graphs of trig functions, inverse trig functions, solving trig equations, verifying and use of trig identities, sum and difference formulas, double and half angle formulas, law of sines, law of cosines, right triangle applications, polar coordinates, and vectors.

One goal is for you to learn this material in such a way that you can apply it in other classes where trig is an aid to solving problems.

A second goal is that you will learn to communicate mathematics to others.

A third goal is for you to be able to understand relationships between various definitions and mathematical processes and concepts.

NOTE: Specific learning outcomes are embedded in the weekly course modules.

COURSE MATERIALS

MAC 1114 is a computer-aided instruction course using ALEKS and Canvas. You do homework, take tests, and access the e-text through ALEKS (link to ALEKS is in the Canvas module at the top of the modules list). You follow the flow of the course through the Canvas weekly modules. You complete most lab activities and access lecture and resource materials through Canvas.

For this course, you will need the following material:

Required:

- Paid access to ALEKS (you were charged for this when you registered - see "start here" page for more info)

You must do an initial knowledge check in ALEKS on Wednesday, ___ lab class. If you add late or unable to attend lab that day you will be allowed to do the initial knowledge check, but you will need to contact the instructor in order to do so. It is extremely important that you do the initial knowledge check without aids & that you answer questions carefully. If you do not, your homework for the rest of the semester will be affected. ALEKS is designed to meet individual need which is based on the initial knowledge check.
OPTIONAL: Class notes are available this semester in booklet form. You may purchase them at the FSU bookstore for about $19.50. They are written by Dr. Courtney Simmons and are used for our mac1114 class. These are the same notes that appear in color embedded in our course modules. You are not required to purchase them. They are at the bookstore for you convenience. The pace of lecture is based on students having these notes in some form. We will not slow down for those who do not have them.

ALEKS & CANVAS ASSIGNMENTS

All Homework and Tests are taken using ALEKS. The assignments and tests are noted in the weekly Canvas course modules. However, all ALEKS assignments are accessed through aleks.com. The link to your ALEKS course is found in the module at the top of the Canvas module list.

You participate in group Lab Activities on non-test days in your in-person lab section. In lab, you work with a group and a Learning Assistant (LA) to complete these activities. There are three Wednesday lab times during which you take a unit test in lab class instead of doing a group activity. There are two lab dates on which you will take a proctored, Knowledge Check, in lab without any "helps".

Lab classes begin ___.

You will need to work on trigonometry outside of class every day. Do not wait until due dates are close to get started. Real learning takes place with consistent work rather than cramming knowledge!

All course assignments and tests are listed below. To be successful in this course, be sure to complete all required assignments and tests by the due date.

Module Assignments (Homework)

- Due weekly online in ALEKS. Your ALEKS course is directly linked to this Canvas course (see 1st module in Canvas).
- Late Homework is not accepted and no extensions are granted for any reason. However, for each of the first three units, there is a review HW in ALEKS. As you learn the topics for which the due date has passed, you will receive credit in the review HW for that unit as long as you make the deadline for the review HW.

NOTE: ALEKS Modules and Canvas Modules are not the same thing

Graded In-class lecture assignments

Most days during lecture, students will be given a problem for which they will show logical work that supports their answer. These assignments may not be made up for any reason. Instead, the instructor will drop at least two written assignment grades at the end of the semester.

Eight (8) Lab Activities and two (2) knowledge checks during your lab time.

- You are expected to work with other students in lab on the eight lab activities.
- Be on time to lab.
• Be prepared by completing ALEKS homework by the due dates. The Lab Activity is a time for you to sharpen your understanding of the material and dig deeper into the content.
• The two scheduled knowledge checks may only be completed during lab. TAs will proctor these. You are not allowed any help or resource materials for these.
• **Important:** One lab grade will be dropped for each student (see more info below):

If you have to miss lab for a university approved excused absence, you keep your documentation (do not send it to the instructor). This will be the lab that is dropped for you.

If you have to miss lab a second time, you will need to provide documentation for BOTH labs that you missed or you will be assigned a "0" for one of them (the other will be dropped). Do NOT skip lab on purpose.

For absences beyond two (labs), the student is required to meet with the instructor.

**Three (3) Unit Tests**

• Questions will be based on section homework problems in ALEKS and lab activity problems.
• **You must be prepared to support all test questions with work or explanation.** Make sure that you learn how to support your answers as you work through the homework practice and labs. It is strongly advised that you **not** use outside sources while you learn material and as you work homework. Finding answers too easily will lead to poor performance on tests.
• A formula sheet will be provided. No other materials are allowed during testing.
• You are only allowed to use the calculator provided on each problem page in ALEKS. Sometimes a scientific calculator is not allowed. Sometimes it is necessary. Remember that during a proctored test you will not be able to use a handheld calculator of any kind. You will only be allowed the one that each ALEKS problem provides or the scientific calculator available on the lab computer monitors. Students who use handheld calculators at home find that they have not learned the material correctly and so do poorly on the test. In other words, resist the temptation to use a calculator other than the one provided on each problem you work in ALEKS. For test 1, a table of squares is provided. You are encouraged to use it as you work homework (**Table of Squares.pdf**). No calculator is allowed on test 1.

A Comprehensive Final Exam is given during Finals Week. You will register for your exam time and location. Your instructor will provide the information about how to do this before the registration window opens in ___. Registration opens ___ and closes ___.
Homework assignments, reviews, in-class graded assignments, and exams are expected to be products of individual students per the FSU Academic Honor Policy (http://registrar.fsu.edu/bulletin/undergraduate/information/integrity/). Students should not discuss any of the test questions with each other before, during, or after a test on the test day.

To receive maximum points for questions, students need to follow the instructions carefully.

To be successful in this course, students need to complete all required assignments and tests.

Students with excessive absences are not participating in the course. A student with issues preventing them from regular attendance and participation must meet with the instructor (more info in the section below called "MAKEUPS").

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**GRADING FORMULA**

The course grade is comprised as follows:

**7% Written Assignments** - Each lecture class, you will work a problem and turn it in for credit. You are allowed to get help as you work these problems, unless instructed otherwise.

**10% Homework Practice** - ALEKS homework assignments (called "modules" & "HW")

**15% Lab Class Activities (all Wednesday lab grades)**

**48% Unit Tests (total of 3)**

**20% Comprehensive Final Exam**
GRADING SCALE

The following grading standards will be used in this class:

A = 91.50 and above
A- = 89.50-91.49
B+ = 87.50-89.49
B = 82.50-87.49
B- = 79.50-82.49
C+ = 77.50-79.49
C = 72.50-77.49
C- = 68.50-72.49
D = 62.50-68.49
D- = 58.50-62.49
F = below 58.49

MAKEUPS

TESTS:

1. No more than ONE test makeup will be allowed per student.
2. Makeups for "unexcused" absences will result in a 15% grade penalty.
3. Makeups for university approved absences must be accompanied by proper documentation that can be verified by the instructor.
4. In the unusual case of a student who requires more than one makeup test for valid, excused reasons, the student MUST meet with the instructor to determine whether a second makeup test is warranted. For students requiring more than one makeup test, the instructor may recommend the student seek a withdrawal.
5. Makeup tests must be scheduled within 2 days of the missed test unless the documentation provided excuses the student beyond that time frame. Again, for extended absences it is recommended the student withdraw from the course.
6. When requesting a makeup test, include your name, FSU id, and all of your day/time availability for the following proctored makeup opportunities:

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>3:05-4:50pm</td>
<td>319HCB</td>
</tr>
<tr>
<td>Monday</td>
<td>4:50-5:40pm</td>
<td>319HCB</td>
</tr>
<tr>
<td>Thursday</td>
<td>8:00-9:45am</td>
<td>319HCB</td>
</tr>
<tr>
<td>Thursday</td>
<td>9:45-10:35am</td>
<td>319HCB</td>
</tr>
<tr>
<td>Friday</td>
<td>10:40-11:30am</td>
<td>319HCB</td>
</tr>
</tbody>
</table>

- OAS students with extra time accommodations see "exception" below.

The instructor will confirm by email the makeup day/time and test number for the makeup test. **Exception:** Students who normally test at OAS will schedule their makeup test the same way tests are scheduled. The student contacts the instructor to request the makeup and the student lets the instructor know on which day the makeup can be scheduled at OAS.

All makeups must be in-person during one of the available makeup times listed above. If your class schedule conflicts with ALL of these times, email the instructor to see what can be arranged.

**LAB ACTIVITY GRADES (These include group activities and two knowledge checks):**

There are no makeups.

Do not skip lab for "unexcused" reasons (see university policy).

If you have to miss a lab for a university approved reason, keep your documentation. Do NOT contact the instructor about this one absence.

The instructor will drop one lab grade per student. If a student has to miss more than one lab activity, the student will need to supply documentation for **EVERY lab missed** in order to avoid receiving a "0" for any missed lab activities exceeding one absence.

A makeup can be scheduled for a knowledge check but these need to be scheduled quickly or you will not be able to continue your ALEKS assignments. They can be scheduled during the test makeup times or during one of the LA help sessions (schedule will be posted soon). Students may not make these up without the permission of the instructor.

**IN CLASS WRITTEN ASSIGNMENTS:**

There are no makeups for these. Two will be dropped for every student at the end of the semester. Contact your instructor if there are extenuating circumstances that are preventing you from regular attendance.

**ALEKS HOMEWORK:**

These are completed outside of class. No extensions are allowed. A student may regain credit lost each unit by doing the problems in the review module for that unit. These are called "Review Unit # (catch up)". These review assignments carry over for a student who has completed all ALEKS unit topics by their due dates. In other words, a student who completes ALEKS homework by due dates will not need to do these review (catch up) assignments.
FINAL EXAM:

Makeups for the final exam will be rare. If a student is passing the course and is unable to take the final exam due to a valid, documented reason (see university policy), the student must contact the instructor immediately to find out what may be done.

After final exam registration closes, any changes to the final exam day/time will incur a 10 point penalty on the exam grade. Take care to plan the best time and day on which to take your final exam BEFORE you register. Before registration opens, your instructor will provide a tutorial on how final exams work for different class (block exam, set day/time exams, and exams you need to register for - i.e. our mac1114 exam).

TECHNOLOGY REQUIREMENTS

Course content is accessible through Canvas. Students will need to be able to view videos, write and upload assignments, participate in group activities during lab, and take assessments. Students should have access to high-speed internet and updated software. Mobile devices may be used to view course content, upload assignments, and take assessments via My Math Lab. To view the most current technology requirements, visit the FSU Canvas support site (http://support.canvas.fsu.edu/).

CANVAS SUPPORT

Need help with Canvas? Contact FSU Canvas Support:

Email: canvas@fsu.edu (mailto:canvas@fsu.edu)
Phone: (850) 644-8004
Website: support.canvas.fsu.edu (http://support.canvas.fsu.edu)
Hours: 8am to 5pm, Monday - Friday

COMMUNICATIONS/NETIQUETTE

When Using Chat or Discussion Boards:

https://canvas.fsu.edu/courses/xxxx/assignments/syllabus
Please use polite, respectful behavior when posting your responses to prompts in the Discussion Boards.
Be mindful of how you express your emotions and humor, and be sensitive to cultural and ability differences of your online peers.
Keep postings to the point, and make sure your comments are relevant to the topic of discussion.
Avoid messages such as, "Wow," "Way to go," or "Ditto" and aim for comments that validate other members' ideas through careful explanation of why.
When replying, give a short description in the subject line of what you are replying to, and use correct punctuation and spelling throughout your post.

For Email Communication:

- For email, please respond to your instructor’s and peers’ messages within a 24-hour period.
- Use a brief description in the subject line that outlines the topic of discussion.
- Avoid using slang or profane words.
- Use your instructor’s correct title he or she prefers for communication.
- Avoid using emoticons, such as smiley faces, and maintain a professional demeanor.
- Sign your email messages using your full name.
- AVOID USING ALL CAPS. This makes the message visually difficult to read and is perceived by the reader as "shouting."
- Use correct spelling, grammar, and punctuation, just as you would for any communication.
- Ask yourself whether you would be comfortable if someone other than the intended receiver were to read your message. Remember, email is not a completely secure form of communication.
- Refrain from "flaming," which is expressing a strongly held opinion without tact or regard for others. Don’t assume that recipients will know the intent of the message (e.g., "just kidding"). It reads differently when it’s in print (electronic or not).
- Report any inappropriate communication considered to be of a serious nature to your instructor, as it may be a violation of University policy.
- Treat others with respect by making messages clear and succinct.

PARTICIPATION & LATENESS POLICY

Excused absences include documented illness, deaths in the family and other documented crises, call to active military duty or jury duty, religious holy days, and official University activities. These absences will be accommodated in a way that does not arbitrarily penalize students who have a valid excuse. Consideration will also be given to students whose dependent children experience serious illness.

LAB CLASS POLICY

Be on time to your lab. Your group is depending on you to be prepared and to be on time.

Students who are more than 5 minutes late to lab will need to discuss the lateness with the instructor.

An LA (Learning Assistant) will work with lab groups to facilitate students working together and answer any questions the group has.
HONOR POLICY

Please take the honor policy statement seriously.

- Students acknowledge they have NOT utilized any unauthorized assistance in completing online exams by answering Honor Policy question on exam.
- Any discrepancy indicating a violation of the Academic Honor Policy will be treated accordingly.

TEST POLICY

Tests are taken through ALEKS in your lab class. You need to know your username and password in order to access your test in lab.

Students are allowed 50 minutes to take each unit test. If a student is late to a test, the student must either take the test with the time remaining for the class, or, the student may request a makeup test which will be penalized (read on).

Makeup tests will be rare and must be accompanied by documentation for an excused absence. If a student misses a test without documentation then a makeup test with a 15% penalty may be arranged. Except in rare instances, makeups must be scheduled within 2 days of the missed test. There are no makeup tests for the Final Exam. If you have to miss a test, notify the instructor immediately. If you begin a test, no make-up test will be given. For more information, look at the section above called "MAKEUPS".

Additionally, if a student misses a makeup test no other makeup will be scheduled.

Final Exam Policy

There are not makeups for the final exam. Take care to organize your final exam schedule before registering for your mac1114 exam day and time. Once registration closes, you will only be allowed to reschedule by incurring a 15% penalty on the exam grade. In the rare case where a student must miss the final exam for documented, verifiable reasons, the student needs to contact the instructor to determine if an incomplete may be arranged. Incompletes are made up during the first 2 weeks of the following semester.

Lab Tests and the Final Exam are expected to be products of individual students as per the FSU Academic Honor Policy (https://registrar.fsu.edu/bulletin/undergraduate/information/integrity/).

- Outside help of any kind is NOT allowed during tests and during the final exam.
- A formula sheet will be provided.

HOMEWORK POLICY

Students may use their notes when working homework problems and/or the examples and helps provided in ALEKS.

Students may seek help from their instructor, lab TA, an LA, or tutor.

- FSU offers free tutoring via zoom meetings at ACE and the Learning District
Students may seek help with the homework problems, but NOT with lab exams.

Students will need to be able to work problems on their own without any assistance in order to succeed in this course.

Homework Assignments (Objectives) are usually due in ALEKS at 11:59pm on Tuesdays and Fridays.

No late homework is accepted. However, a student should complete all objectives and will receive credit in the pie progress grade even if the homework is late.

**CALCULATOR POLICY**

On test 2 and 3 and the final exam, the calculator that appears on each ALEKS problem page or the lab computer calculator is allowed. No phones, no hand-held calculators, and no internet calculators are allowed. On Test 1, no calculator is allowed.

**POLICY ON RESPONDING TO STUDENTS**

- Email responses typically within 24 to 48 hours. Emails received after 6pm on weekdays will be answered the next business day. Emails received during weekends will be answered on Monday or Tuesday following the weekend.
- Assignments graded by TAs (in-class written assignments) will be graded within 2-3 days.

**OFFICE OF ACCESSIBILITY**

Your experience in this class is important to me. It is the policy and practice of Florida State University to create inclusive and accessible learning environments consistent with federal and state law.

If you have already established accommodations with the Office of Accessibility Services (OAS, formerly known as SDRC), please activate your accommodations via the AIM student portal so we can discuss how they will be implemented in this course.

**Contact OAS at [https://dsst.fsu.edu/oas](https://dsst.fsu.edu/oas) if you have any questions.**

If you have not yet established services through OAS, but have a temporary health condition or permanent disability that requires accommodations (conditions include but not limited to; mental health, attention-related, learning, vision, hearing, physical or health impacts), contact OAS directly to set up a plan.

OAS facilitates the interactive process that establishes reasonable accommodations.
UNIVERSITY POLICIES

UNIVERSITY ATTENDANCE POLICY

Excused absences include documented illness, deaths in the family and other documented crises, call to active military duty or jury duty, religious holy days, and official University activities. These absences will be accommodated in a way that does not arbitrarily penalize students who have a valid excuse. Consideration will also be given to students whose dependent children experience serious illness.

ACADEMIC HONOR POLICY

The Florida State University Academic Honor Policy outlines the University’s expectations for the integrity of students’ academic work, the procedures for resolving alleged violations of those expectations, and the rights and responsibilities of students and faculty members throughout the process. Students are responsible for reading the Academic Honor Policy and for living up to their pledge to "...be honest and truthful and... [to] strive for personal and institutional integrity at Florida State University." (For more details see the FSU Academic Honor Policy and procedures for addressing alleged violations (http://fda.fsu.edu/academic-resources/academic-integrity-and-grievances/academic-honor-policy).)

ACADEMIC SUCCESS

Your academic success is a top priority for Florida State University. University resources to help you succeed include tutoring centers, computer labs, counseling and health services, and services for designated groups, such as veterans and students with disabilities. The following information is not exhaustive, so please check with your advisor or the Dean of Students office to learn more.

PROCESS FOR RESOLVING ACADEMIC PROBLEMS OR GRIEVANCES

Please use the Resolving Academic Problems: A Step-by-Step Guide for Students in the Academic Honor Policy and Grievances section of the Office of Faculty Development and Advancement’s website (https://fda.fsu.edu/academic-resources) to begin the process of communicating with your instructor to resolve any confusion or difficulty you may be having in the course. Detailed information on FSU's grievance procedure, including special instructions for students enrolled in an FSU branch campus, is maintained on the General Bulletin's Academic Integrity & Grievances (https://registrar.fsu.edu/bulletin/undergraduate/information/integrity/index.cfm) webpage. Out-of-state distance learning students should review the Office of Distance Learning Complaint Resolution (https://distance.fsu.edu/about-us/complaint-resolution) page for additional procedures.
Florida State University (FSU) values diversity and inclusion; we are committed to a climate of mutual respect and full participation. Our goal is to create learning environments that are usable, equitable, inclusive, and welcoming. FSU is committed to providing reasonable accommodations for all persons with disabilities in a manner that is consistent with academic standards of the course while empowering the student to meet integral requirements of the course.

To receive academic accommodations, a student:

(1) must register with and provide documentation to the Office of Accessibility Services (OAS);
(2) must provide a letter from OAS to the instructor indicating the need for accommodation and what type; and,
(3) should communicate with the instructor, as needed, to discuss recommended accommodations. A request for a meeting may be initiated by the student or the instructor.

Please note that instructors are not allowed to provide classroom accommodations to a student until appropriate verification from the Office of Accessibility Services has been provided.

This syllabus and other class materials are available in alternative format upon request.

For more information about services available to FSU students with disabilities, contact the Office of Accessibility Services (Tallahassee Campus) (https://dsst.fsu.edu/oas)
874 Traditions Way
108 Student Services Building
Florida State University
Tallahassee, FL 32306-4167
(850) 644-9566 (voice)
(850) 644-8504 (TDD)
oas@fsu.edu (mailto:oas@fsu.edu)
https://dsst.fsu.edu/oas

Student Accessibility Services (Panama City Campus) (https://pc.fsu.edu/students/student-affairs/sas)
Office of Student Affairs
4750 Collegiate Drive
2nd Floor Barron Building (Room 215)
Florida State University Panama City
Panama City, FL 32405
(850) 770-2172 (office)
(866) 693-7872 (toll free)
Email: sds@pc.fsu.edu (mailto:sds@pc.fsu.edu)
https://pc.fsu.edu/students/student-affairs/sas
FREE TUTORING FROM FSU

On-campus tutoring and writing assistance are available for many courses at Florida State University. High-quality tutoring is available by appointment and on a walk-in basis. These services are offered by tutors trained to encourage the highest level of individual academic success while upholding personal academic integrity.

Tallahassee Campus

For more information, visit the Academic Center for Excellence (ACE) Tutoring Services’ comprehensive list of on-campus tutoring options - see the Academic Center for Excellence (ACE) Tutoring Services' website or contact tutor@fsu.edu.

Panama City Campus

The PC campus provides both in-person and remote tutoring. In-person tutoring is available at the Robbins Center for Academic Excellence and Innovation in the Holley Building (which also houses the Digital Design Studio). Remote tutoring will be available through Zoom. To inquire about tutoring options for the PC campus, please visit the Peer Tutoring website or contact an academic advisor in the Advising Center in the Holley Building to discover your options.

CONFIDENTIAL CAMPUS RESOURCES

Various centers and programs are available to assist students with navigating stressors that might impact academic success. These include the following:

Victim Advocate Program
University Center A,
Room 4100, (850) 644-7161,
Available 24/7/365,
Office Hours: Monday-Friday 8am-5pm
https://dsst.fsu.edu/vap

Counseling & Psychological Services (Tallahassee Campus)
Askew Student Life Center, 2nd Floor
942 Learning Way
(850) 644-8255 / (850) 644-TALK
https://counseling.fsu.edu/
FSU PC Counseling Center (Panama City Campus)  (https://pc.fsu.edu/students/student-affairs/counseling-Center)
Rebecca Whitfield, LSCW
Assistant Director for Treatment Coordination
Counseling & Psychological Services
Florida State University
Phone: (850) 644-TALK (8255)
rjwhitfield@fsu.edu
https://pc.fsu.edu/students/student-affairs/counseling-Center

University Health Services  (https://uhs.fsu.edu/)
Health and Wellness Center,
(850) 644-6230
https://uhs.fsu.edu/

FSU FOOD PANTRIES

FSU has established Food Pantries where students in need can pick up non-perishable food items freely and anonymously. The Food Pantry is available during the pandemic, and it is free and open to all students to take what they need. Donations for collection of non-perishable food items are encouraged.

For more information about the Tallahassee Food Pantry, visit the Tallahassee Food for Thought Pantry website (https://dos.fsu.edu/resources/food-for-thought-pantry). The pantry is located at University Center A, Suite 4148. If you have questions or concerns, contact the Department of Student Support and Transitions at dsst@fsu.edu or (850) 644-2428.

For more information about the Panama City Food Pantry, visit the PC Food Pantry website (https://pc.fsu.edu/students/student-services/food-pantry). The pantry is located at Holley West Hall. If you have questions or concerns, contact Kathleen Duval LCSW at krduval@fsu.edu or (850) 770-2174.

SYLLABUS CHANGE POLICY

"Except for changes that substantially affect implementation of the evaluation (grading) statement, this syllabus is a guide for the course and is subject to change with advance notice."

COURSE SUMMARY

https://canvas.fsu.edu/courses/xxxx/assignments/syllabus
All course assignments and texts with due dates are listed below. To be successful in this course, be sure to complete all required assignments and tests by the due date.

**Course Summary:**

<table>
<thead>
<tr>
<th>Date</th>
<th>Details</th>
<th>Due</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>First Day Attendance Activity</td>
<td>due by 11:59pm</td>
</tr>
<tr>
<td></td>
<td>HW 1: Unit 1</td>
<td>due by 11:59pm</td>
</tr>
<tr>
<td></td>
<td>Prep 2 for HW 1: Unit 1</td>
<td>due by 11:59pm</td>
</tr>
<tr>
<td></td>
<td>Prep for HW 1: Unit 1</td>
<td>due by 11:59pm</td>
</tr>
<tr>
<td></td>
<td>Written Assignment 1</td>
<td>due by 11:59pm</td>
</tr>
<tr>
<td></td>
<td>Lab 1-FA22 - Exploring Tallahassee</td>
<td>due by 11:59pm</td>
</tr>
<tr>
<td></td>
<td>Written Assignment 2</td>
<td>due by 11:59pm</td>
</tr>
<tr>
<td></td>
<td>HW 2: Unit 1</td>
<td>due by 11:59pm</td>
</tr>
<tr>
<td></td>
<td>Prep 2 for HW 2: Unit 1</td>
<td>due by 11:59pm</td>
</tr>
<tr>
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<td>Prep for HW 2: Unit 1</td>
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https://canvas.fsu.edu/courses/xxxx/assignments/syllabus
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