This is a sample syllabus for MAC2313. Students should reference the section syllabus provided at the beginning of the semester for specifics regarding assignments and grade assignments.
This course covers functions of several variables and their graphical representations; vectors; partial derivatives and gradients; optimization; multiple integrations; polar, spherical, and cylindrical coordinate systems; curves; vector fields; line integrals; flux integrals; divergence theorem and Stokes' theorem.

ELIGIBILITY

PREREQUISITES: You must have passed MAC 2312 (Calculus II) with a grade of C- or better or have satisfactorily completed at least eight hours of calculus courses equivalent to MAC 2311 and MAC 2312.

Students with more than eight hours of prior credit in college calculus are required to reduce the credit for MAC 2313 accordingly. It is the student's responsibility to check and prove eligibility.

For questions about eligibility or to reduce credit contact the Math Department advisor at advisor@math.fsu.edu.

PRE Program @ ACE: Free Academic Assistance

This class will participate in the Proactive Referral and Engagement (PRE) program. The purpose of this program is to give you early academic assistance and advice so that you succeed in this class. Therefore, the course faculty or instructor may share information about your class performance with Dr. Samantha Tackett at ACE. You may contact ACE directly for course-based tutoring and study support via Campus Connect for zoom or in-person appointments: https://fsu.campus.eab.com/student/appointments/new?type=tutoring.
If you would like to contact Dr. Samantha Tackett directly for assistance, please use the information below:

Email: stackett@fsu.edu
Phone: 850-645-4047
Office: William Johnston Building G015B

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LEARNING OBJECTIVES

At the completion of the course, students will be able to:

- Apply advanced topics in calculus to real-world applications
- Communicate with math concepts and mathematical definitions by considering mathematics as a language.

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COURSE MATERIALS

The text for FSU Calculus is Calculus: Single and Multivariable, 8th edition, by Hughes-Hallett, Gleason, and McCallum; supported by WileyPlus.

Calculus 3 is participating in the Follett inclusive access program, so if you do nothing you will be automatically given access to the online course materials and your fee of $50 will be included with your tuition and fees. Further details about the course material and purchase options are here: https://www.math.fsu.edu/~pkirby/calctext/.

First, start by watching the video linked here (https://players.brightcove.net/4931690914001/default_default/index.html?videoid=6180165510001). This video not only contains instructions for registering for WileyPLUS, but also gives a walkthrough of all of the features of WileyPLUS, including how to access your assignments, how to access the textbook, how your assignments are structured, etc. Refer back to this video if you have any questions about navigating the WileyPLUS site/resources.

After viewing the video, you can either start it over and follow along with the instructions to register for the course, or simply follow the directions outlined in this power point (https://canvas.fsu.edu/courses/199387/files/15941546/download?download_frd=1). Please use your
my.fsu.edu email/Canvas information to register for both WileyPLUS and VitalSource. All of the information used in Canvas, WileyPLUS, and VitalSource should match (using your FSU info is the easiest way to ensure this.)

The first time you access your eText through WileyPLUS you will be prompted to sign into VitalSource.

- If you have a VitalSource account enter your email to sign in
- If you are new to VitalSource enter in your preferred email to create an account
- If you wish to not create an account, click “No thanks, I’ll skip this step”
  - NOTE: If you use this option, you WILL NOT be able to access your eText on the mobile app

*Print option: WileyPLUS is included with your Follett access fee. There is a print option available through the bookstore that has been discounted for Follett access students. Please contact the bookstore if you are interested.

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**COURSE CONTENT**

Calculus 3

MAC 2313 will cover chapters 12–21 of the text.

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**GRADING POLICY**

There will be 4 exams, quizzes, homework, poster sessions, written and/or Canvas assignments done in class and/or out of class, and a cumulative final exam. Numerical course grades will be determined according to the following percentages.

- 25% Final Exam
- 50% Exam Grade
- 5% Quizzes
- 1% SLO grade
- 19% Homework Grade

Letter grades will be determined from numerical grades as follows:
Grade | Range  
--- | ---  
A    | 100% to 93%  
A-   | < 93% to 90%  
B+   | < 90% to 87%  
B    | < 87% to 83%  
B-   | < 83% to 80%  
C+   | < 80% to 77%  
C    | < 77% to 73%  
C-   | < 73% to 70%  
D+   | < 70% to 67%  
D    | < 67% to 63%  
D-   | < 63% to 60%  
F    | <60% to 0%  

(Departmental Policy on Incompletes: A grade of I will not be given to avoid a grade of F or to give additional study time.)

Exams and the final exam are given in-person. Online exams will only be used in emergency situations (for example, the University moves all class activities online in response to the COVID crisis). Quizzes and homework may be online or may be in class.

**FINAL EXAM**

The Final Exam will be on ___, and will be in HCB 0213.

**COURSE POLICIES**

**POLICY FOR MISSED EXAMS**

Students must provide advance notice of absences (when possible) as well as relevant documentation regarding absences to the instructor as soon as possible following the illness or...
event that led to an absence. Regardless of whether an absence is excused or unexcused, the student is responsible for making up all work that is missed.

See the "University Attendance Policy" below for acceptable reasons for an excused absence.

A medical excuse must state explicitly that the holder should be excused from class. Note that students will not be given excused absences to attend family functions or other non-academic events. Official University activities include official events at which the student is representing the University, such as athletic competitions and academic activities sponsored by a student’s academic department or college. Registered Student Organizations (RSO’s) and Greek Life activities are not considered official university activities.

If advanced notice is not possible, then the student is responsible for contacting the instructor about an absence within a week of the absence. Students that do not contact the instructor to provide documentation or do not arrange for a makeup within a week of returning from an absence will not be excused. If an absence from an assessment is excused then, at the instructor’s discretion, a make up may be arranged. With instructor permission, an unexcused absence from one assessment may have the final exam with a 20 point penalty applied for that assessment grade.

If a student has taken all assessments during the semester and the final exam grade is higher than the lowest assessment grade, then the final exam grade will replace the lowest assessment grade.

**POLICY FOR ALL OTHER ASSIGNMENTS**

Students are expected to keep up with the course material and due dates and complete all assignments by the deadlines. To have an assignment excused or extended, a student must have a documented excuse that covers the entire window in which the assignment could be completed. A student that is excused for the entire window an assignment may be completed must contact the instructor within a week of the due date and the decision to extend or excuse the assignment will be determined on a case-by-case basis. Assignments not completed by the due date without a documented excuse will receive a grade of 0.

**TECHNOLOGY REQUIREMENTS**

Students need to view videos, write and upload assignments, work with their peers, and take assessments. Students should have access to high-speed internet and updated software. Mobile devices may be used to view course content and upload assignments. A computer is needed to
complete assignments. To view the most current technology requirements, visit the [FSU Canvas support site](http://support.canvas.fsu.edu).

Students experiencing financial hardship related to acquiring the appropriate technology should contact Case Management Services at [casemanagement@fsu.edu](mailto:casemanagement@fsu.edu).

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**CANVAS SUPPORT**

Need help with Canvas? Contact FSU Canvas Support:

- **Email:** [canvas@fsu.edu](mailto:canvas@fsu.edu)
- **Phone:** (850) 644-8004
- **Website:** [support.canvas.fsu.edu](http://support.canvas.fsu.edu)
- **Hours:** 8am to 5pm, Monday - Friday

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**CALCULATOR POLICY**

Students may use a calculator when working homework problems.

Students may use a non-programming, non-graphing, scientific calculator for tests. The calculator must be able to be removed from its case and have no writing on it. Below are two possibilities from local office supply stores that were in stock at the time this paragraph was written. If you have to buy a calculator it will cost around $10. Do not spend more than $20.


- Students should get in the habit of using a calculator ONLY when asked to round an answer or to get approximate answers for complicated expressions or for basic arithmetic with large numbers.
• Instructions on exams will explicitly tell you to round off to a particular decimal place when you should approximate an answer. All other answers must be exact. For example, √2 is an exact answer and is the answer required unless otherwise instructed to round an answer to a given number of decimal places. To approximate √2 to 3 decimal places we would write 1.414.
• For some homework assignments students will be expected to use a more advanced computing technology. Students may use one of the many free resources found online for these assignments.

STUDENT RESPONSIBILITIES

• Students should log on to Canvas at least once every day to check for course updates.
• Students are expected to keep up with the class, engage with the course material, and submit assignments by due dates.
• Assignments, assessments, and exams are expected to be products of individual students per the FSU Academic Honor Policy (http://registrar.fsu.edu/bulletin/undergraduate/information/integrity/).
• To receive maximum points for questions, students need to follow the instructions carefully.
• To be successful in this course, students need to complete all required assignments and tests.

UNIVERSITY POLICIES

UNIVERSITY ATTENDANCE POLICY

Excused absences include documented illness, deaths in the family and other documented crises, call to active military duty or jury duty, religious holy days, and official University activities. These absences will be accommodated in a way that does not arbitrarily penalize students who have a valid excuse. Consideration will also be given to students whose dependent children experience serious illness.

ACADEMIC HONOR POLICY

The Florida State University Academic Honor Policy outlines the University's expectations for the integrity of students' academic work, the procedures for resolving alleged violations of those
expectations, and the rights and responsibilities of students and faculty members throughout the process. Students are responsible for reading the Academic Honor Policy and for living up to their pledge to "...be honest and truthful and... [to] strive for personal and institutional integrity at Florida State University." (For more details see the FSU Academic Honor Policy and procedures for addressing alleged violations (http://fda.fsu.edu/academic-resources/academic-integrity-and-grievances/academic-honor-policy).)

ACADEMIC SUCCESS

Your academic success is a top priority for Florida State University. University resources to help you succeed include tutoring centers, computer labs, counseling and health services, and services for designated groups, such as veterans and students with disabilities. The following information is not exhaustive, so please check with your advisor or the Dean of Students office to learn more.

PROCESS FOR RESOLVING ACADEMIC PROBLEMS OR GRIEVANCES

Please use the Resolving Academic Problems: A Step-by-Step Guide for Students in the Academic Honor Policy and Grievances section of the Office of Faculty Development and Advancement’s website (https://fda.fsu.edu/academic-resources) to begin the process of communicating with your instructor to resolve any confusion or difficulty you may be having in the course. Detailed information on FSU's grievance procedure, including special instructions for students enrolled in an FSU branch campus, is maintained on the General Bulletin's Academic Integrity & Grievances (https://registrar.fsu.edu/bulletin/undergraduate/information/integrity/index.cfm) webpage. Out-of-state distance learning students should review the Office of Distance Learning Complaint Resolution (https://distance.fsu.edu/about-us/complaint-resolution) page for additional procedures.

AMERICANS WITH DISABILITIES ACT

Florida State University (FSU) values diversity and inclusion; we are committed to a climate of mutual respect and full participation. Our goal is to create learning environments that are usable, equitable, inclusive, and welcoming. FSU is committed to providing reasonable accommodations for all persons with disabilities in a manner that is consistent with academic standards of the course while empowering the student to meet integral requirements of the course.

To receive academic accommodations, a student:

(1) must register with and provide documentation to the Office of Accessibility Services (OAS);
(2) must provide a letter from OAS to the instructor indicating the need for accommodation and what type; and,
(3) should communicate with the instructor, as needed, to discuss recommended accommodations. A request for a meeting may be initiated by the student or the instructor.

Please note that instructors are not allowed to provide classroom accommodations to a student until appropriate verification from the Office of Accessibility Services has been provided.

This syllabus and other class materials are available in alternative format upon request.

For more information about services available to FSU students with disabilities, contact the

**Office of Accessibility Services (Tallahassee Campus)** ([https://dsst.fsu.edu/oas](https://dsst.fsu.edu/oas))
874 Traditions Way
108 Student Services Building
Florida State University
Tallahassee, FL 32306-4167
(850) 644-9566 (voice)
(850) 644-8504 (TDD)
oas@fsu.edu ([mailto:oas@fsu.edu](mailto:oas@fsu.edu))
https://dsst.fsu.edu/oas

**Student Accessibility Services (Panama City Campus)** ([https://pc.fsu.edu/students/student-affairs/sas](https://pc.fsu.edu/students/student-affairs/sas))
Office of Student Affairs
4750 Collegiate Drive
2nd Floor Barron Building (Room 215)
Florida State University Panama City
Panama City, FL 32405
(850) 770-2172 (office)
(866) 693-7872 (toll free)
Email: sds@pc.fsu.edu ([mailto:sds@pc.fsu.edu](mailto:sds@pc.fsu.edu))
https://pc.fsu.edu/students/student-affairs/sas

**FREE TUTORING FROM FSU**

On-campus tutoring and writing assistance are available for many courses at Florida State University. High-quality tutoring is available by appointment and on a walk-in basis. These services are offered by tutors trained to encourage the highest level of individual academic success while upholding personal academic integrity.

**Tallahassee Campus**

https://canvas.fsu.edu/courses/xxxxxx/assignments/syllabus
For more information, visit the Academic Center for Excellence (ACE) Tutoring Services' comprehensive list of on-campus tutoring options - see the [Academic Center for Excellence (ACE) Tutoring Services' website](http://ace.fsu.edu/tutoring) or contact [tutor@fsu.edu](mailto:tutor@fsu.edu).

**Panama City Campus**

The PC campus provides both in-person and remote tutoring. In-person tutoring is available at the Robbins Center for Academic Excellence and Innovation in the Holley Building (which also houses the Digital Design Studio). Remote tutoring will be available through Zoom. To inquire about tutoring options for the PC campus, please visit the [Peer Tutoring website](https://pc.fsu.edu/students/academic-advising-student-success-center/peer_tutoring) or contact an academic advisor in the Advising Center in the Holley Building to discover your options.

**CONFIDENTIAL CAMPUS RESOURCES**

Various centers and programs are available to assist students with navigating stressors that might impact academic success. These include the following:

- **Victim Advocate Program** ([https://dsst.fsu.edu/vap](https://dsst.fsu.edu/vap))
  University Center A,
  Room 4100, (850) 644-7161,
  Available 24/7/365,
  Office Hours: Monday-Friday 8am-5pm
  [https://dsst.fsu.edu/vap](https://dsst.fsu.edu/vap)

- **Counseling & Psychological Services (Tallahassee Campus)** ([https://counseling.fsu.edu/](https://counseling.fsu.edu/))
  Askew Student Life Center, 2nd Floor
  942 Learning Way
  (850) 644-8255 / (850) 644-TALK
  [https://counseling.fsu.edu/](https://counseling.fsu.edu/)

- **FSU PC Counseling Center (Panama City Campus)** ([https://pc.fsu.edu/students/student-affairs/counseling-Center](https://pc.fsu.edu/students/student-affairs/counseling-Center))
  Rebecca Whitfield, LSCW
  Assistant Director for Treatment Coordination
  Counseling & Psychological Services
  Florida State University
  Phone: (850) 644-TALK (8255)
FSU FOOD PANTRIES

FSU has established Food Pantries where students in need can pick up non-perishable food items freely and anonymously. The Food Pantry is available during the pandemic, and it is free and open to all students to take what they need. Donations for collection of non-perishable food items are encouraged.

For more information about the Tallahassee Food Pantry, visit the Tallahassee Food for Thought Pantry website (https://dos.fsu.edu/resources/food-for-thought-pantry). The pantry is located at University Center A, Suite 4148. If you have questions or concerns, contact the Department of Student Support and Transitions at dsst@fsu.edu or (850) 644-2428.

For more information about the Panama City Food Pantry, visit the PC Food Pantry website (https://pc.fsu.edu/students/student-services/food-pantry). The pantry is located at Holley West Hall. If you have questions or concerns, contact Kathleen Duval LCSW at krduval@fsu.edu or (850) 770-2174.

SYLLABUS CHANGE POLICY

"Except for changes that substantially affect implementation of the evaluation (grading) statement, this syllabus is a guide for the course and is subject to change with advance notice."

PUBLIC HEALTH PROTOCOLS

In our classroom, I will expect everyone to wear a proper, well-fitting mask. As our President has informed the university community, FSU expects everyone on campus to use face-coverings. In regions where virus rates are high, the CDC recommends that even vaccinated individuals wear masks in public indoor spaces, like classrooms, especially where social distancing is not possible.
Florida infection and hospitalization rates are greater now than they were at the height of the 2020 surge due to the Delta variant, a more infectious and easily transmissible version of the COVID-19 virus. The best way to protect against serious illness is to be fully vaccinated, but not everyone among us can be. Because the Delta variant can infect even vaccinated individuals and can be spread by them to others, it poses a special threat to members of the community with underlying health conditions and children at home who are too young for vaccination.

For these reasons, FSU expects each member of the community to comply with the public health protocols our President set forth on August 9, 2020, including (1) wearing masks in public indoor spaces, (2) getting fully vaccinated, (3) being tested for the virus if you have symptoms, and (4) staying home and away from others if you are sick. Please remember that you should NOT attend class in person if you have tested positive for COVID-19 or are quarantining after exposure. Finally, please bear in mind that the COVID-19 situation is fast moving and that university guidance on the issue may change at any time.

CLASS RECORDINGS

In this class, consistent with state law and university policy, students are permitted to make recordings of class lectures for personal use only. As noted, sharing, posting, or publishing classroom recordings may subject you to honor code violations and legal penalties associated with theft of intellectual property and violations of other state law. Moreover, students and educators have expressed concern that recording classroom activities may negatively impact the learning experience for others, especially in classes that involve questions, discussion, or participation. To protect a learning environment in which everyone feels free to experiment with ideas, we ask you refrain from recording in ways that could make others feel reluctant to ask questions, explore new ideas, or otherwise participate in class. Students must monitor their recording so that they do not include participation by other students without permission. Students with disabilities will continue to have appropriate accommodations for recordings as established by the Office of Accessibility Services.

PROCTORED EXAMS - TALLAHASSEE

ONLINE PROCTORING THROUGH HONORLOCK
Please pay close attention to information in this Canvas course site regarding examination dates and student responsibilities.

Your exams will be proctored online through Honorlock this semester. [Honorlock](https://support.testing.fsu.edu/kb/article/1541-honorlock-resources-for-students/) is an online proctoring service that allows you to take your exam from the comfort of your home. You do not need to create an account, download a software application, pay a fee, or schedule an appointment in advance. All that is needed is a computer, a working webcam, a microphone, and a stable internet connection. (Most laptops come with a built-in webcam and microphone.)

- **Honorlock records your computer screen and webcam and intelligently flags any suspicious activity for my review.** If my review confirms that the flagged activity appears to be a violation of FSU's [Academic Honor Policy](https://fda.fsu.edu/academic-resources/academic-integrity-and-grievances/academic-honor-policy) or [Student Conduct Code](https://sccs.fsu.edu/conduct-codes/student-conduct-codes), charges may be pursued through the Academic Honor Policy or the Office of Student Conduct and Community Standards.

- **To get started, you may need to install Google Chrome** (https://www.google.com/chrome/browser/desktop/index.html) and then download the [Honorlock Chrome Extension](http://www.honorlock.com/extension/install). You should also review the information provided in FSU’s [Honorlock Resources for Students](http://assessmenttestingsupport.bbsupport.happyfox.com/kb/article/1541-honorlock-resources-for-students/) guide. It’s very important to check your system compatibility and internet connection speed in advance as explained in the guide.

- **When you are ready to take your test, you should log into Canvas, go to your course, and click on your exam.** Click “Launch Proctoring” to begin the Honorlock authentication process where you will take a picture of yourself, show your ID with a clear photo, and perform a complete scan of your room ([https://honorlock.kb.help/completing-a-room-scan-using-honorlock/](https://honorlock.kb.help/completing-a-room-scan-using-honorlock/)). Be sure to carefully follow all instructions provided.

- **The Honorlock Chrome Extension may be uninstalled after taking any of your exams, but please note that it will remain inactive when an Honorlock-enabled exam is not in use.** For more information or for other security or privacy concerns, please visit FSU’s [Honorlock Security and Privacy FAQ](https://distance.fsu.edu/honorlock-security-and-privacy-faq) page.

- **Honorlock Support ([https://honorlock.com/support/](https://honorlock.com/support/)) is available 24/7.** If you encounter any issues, I urge you to contact them by chat within the Honorlock session. If you encounter issues with Canvas, visit [ODL Technical Support](https://support.canvas.fsu.edu/kb/article/801-about-fsu-odl-technical-support/) or email canvas@fsu.edu.

- **Need a testing accommodation?** Please be sure to inform me well in advance of your need for accommodation. Please read [Testing Accommodations for Students with Disabilities](https://support.testing.fsu.edu/kb/article/1447-testing-accommodations-for-students-with-disabilities/) for further guidance.
If you are unable to use Honorlock to complete your exams, please contact me within the first 2 weeks of the semester.

## COURSE SUMMARY

Tests and quizzes with due dates are listed below. Assignment due dates will be updated as the semester progresses and will be added as the semester progresses. To be successful in this course, be sure to complete all required assignments and tests by the due date.

### Course Summary:

<table>
<thead>
<tr>
<th>Date</th>
<th>Details</th>
<th>Due</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>🌟 Calculus 3 First Day Attendance and Eligibility Quiz</td>
<td>due by 11:36am</td>
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<tr>
<td></td>
<td>🌟 12.1 Homework</td>
<td>due by 11:59pm</td>
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<tr>
<td></td>
<td>🌟 Post-Emergency Check-in Survey</td>
<td>due by 11:59pm</td>
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<tr>
<td></td>
<td>🌟 Pre-Emergency Survey: Contact Information</td>
<td>due by 11:59pm</td>
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<td></td>
<td>🌟 12.2 Homework</td>
<td>due by 11:59pm</td>
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<td></td>
<td>🌟 Quiz 1</td>
<td>due by 11:59pm</td>
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<td></td>
<td>🌟 12.3 Homework</td>
<td>due by 11:59pm</td>
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<td>Date</td>
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<td>Due</td>
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<tr>
<td>12.4</td>
<td>Homework</td>
<td>due by 11:59pm</td>
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<td>12.5</td>
<td>Homework</td>
<td>due by 11:59pm</td>
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<td>12.6</td>
<td>Homework</td>
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<td>Quiz 2</td>
<td>due by 11:59pm</td>
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<td>13.1</td>
<td>Homework</td>
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<td>13.2</td>
<td>Homework</td>
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<td>Quiz 3</td>
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<td>14.6 Homework</td>
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<td>14.8 Homework</td>
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<td>15.3 Homework</td>
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<td>16.1 Homework</td>
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